Senior Financial Operations Analyst

Position Summary
You will help design, implement, and execute internal controls surrounding financial reporting based on the Company’s business, the risks it faces, and the risks associated with the Company’s charter bank and asset owner relationships. While working independently is a requirement of the position, you will be counted on to collaborate with a diverse group of talented professionals to evaluate daily and monthly charter bank partner student loan financing issues, accounting, settlement, finance issues, while consistently exercising professional skepticism. You will be expected to master the MS Office suite of products and utilize advanced Excel skills. Also, demonstrating computer proficiency and eagerness to gain working knowledge of various software applications, you will learn on-the-job data management tools such as SQL to leverage analytics and data in the performance of job functions.

Team
The Senior Financial Operations Analyst falls under the Chief Financial Officer’s remit and reports directly to the Head of Loan Accounting. This position falls within the function of Finance. Our team culture is collaborative and encourages team members to take initiative and seek on-the-job learning opportunities; intellectual curiosity is paramount. Our finance professionals are committed to excellence and to enhancing the trust of the stakeholders of the financial work product we produce -- executive management, business partners, capital markets, debt holders, financial institutions, regulatory entities, etc.

Responsibilities
• Facilitate the execution of legally binding private student loan agreements.
• Administer asset ownership changes and complete complex transactional activity solutions for charter banks and asset owners within required time frames. This includes regular interaction with campus-based loan program personnel nationwide. Transaction activity generally ranges in the $10M’s to $100M’s and will total more than $1B+ over peak season timeframes.
• Provide support/communication for reporting activity related to charter banks, lending facilities, securitization trusts, funding liability cost, contractual parameters, compliance/fiduciary/audit reviews, and certain EOM processes within the Controller’s Group.
• Facilitate certain first level review procedures related to intern/co-op positions.
• Deliver high quality work and continuously striving for process improvements. This will provide efficiencies and enhancements to the overall control environment, which are key components of the position.
• Complete ad hoc requests from members within the Finance department and other departments as needed.

Experience & Qualifications:
• 3-5+ years of accounting/finance or commensurate experience; financial services, settlement, custody, or fund accounting experience a plus.
• Bachelor’s degree in accounting/finance or related field; MIS background and/or SQL familiarity a plus.
• Advanced Excel skills (VLOOKUP, PIVOT TABLES, etc.).
• Ability to identify and implement operational best practices through process efficiencies and automation opportunities.
• Ability to collaborate effectively with other members of the finance, technology, and operations teams.
• Excellent interpersonal and communication skills especially with varying personnel and management levels.
• Strong judgment, problem-solving, and decision-making abilities within a fast-paced, team environment.
• Experience working independently on multiple assignments or engagements, especially in a virtual environment.

Position Requirements:
• Working in the office within commuting distance to 233 N. King Street in Wilmington, DE on a Hybrid work schedule (Monday, Tuesday, and Wednesday in the office; Thursday and Friday and the month of February remote).
• A U.S. citizen.